

Job specification

Tax Trainee – Inverness

The role

We are currently recruiting a motivated and confident Tax Trainee to join our Tax Department in our Inverness office. We are offering the successful candidate the opportunity to train to become a Chartered Tax Adviser, to study towards the ATT and then CTA qualification. We offer exciting development opportunities, with the chance to build your knowledge in many of the sectors in which we operate, combined with excellent training and support.

You will work in a friendly and progressive environment, within a team. You will be involved in duties such as preparing and filing tax returns, carrying out manual reconciliation of tax liabilities and liaising with clients over the phone or in person.

The individual

The successful applicant will be outgoing and resilient, with excellent interpersonal, organisational and communication skills. Candidates should be self-motivated, display a positive approach to work and have the ability to get things done.

In addition, they should possess the confidence and professionalism to establish credibility at all levels, be commercially minded and be able to develop a clear perception of business requirements, having an awareness of the wider economic context that our clients operate in.

Requirements

Applicants must have a 2:1 degree (expected or obtained) in any discipline and at least 300 UCAS points, or equivalent, gained at one sitting, plus excellent Standard results with a minimum grade 2 in English and Maths. Applicants will not be expected to have prior knowledge or experience with tax.

We also consider applications from school leavers with excellent Standard and Higher results (or equivalent).

Qualification

You will train to become a Chartered Tax Adviser, with study towards the ATT and then the CTA qualification.

On the job training

For your ATT and CTA studies, we use first-class tuition centres, alongside our own internally developed technical training programmes, to help you prepare for your examinations. This is supported by our dedicated training team who will monitor your progress throughout your studies.

We endeavour to provide a learning experience that is both challenging and rewarding. You will have the chance to grow as well as receive managerial support. You can expect your responsibilities to increase steadily throughout your time with us. Once you have gained some experience, this will entail taking on your own portfolio of clients. As your understanding of taxation issues grows, so will the complexity of your workload.

Salary/benefits

What we can offer you:

- A competitive salary.
- High quality training and development.
- Varied work experience/early responsibility from the beginning of your career.
- A structured development programme.
- Good opportunities for salary and career progression.
- The opportunity to work in specialist markets such as private clients.
- A friendly and supportive working environment.
- Access to senior management/partners.
- The opportunity to be rewarded for hard work - if you are ambitious and want to succeed, you can.

The organisation

Saffery Champness is one of the UK's top 20 accountancy practices with a network of nine offices in the UK plus offices in Guernsey, Geneva and Zurich. The firm is independent, but maintains a network of affiliate firms in over 100 countries across the globe via membership of Nexia International.

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With over 65 UK partners and approximately 500 employees, we are recognised as one of the UK's leading firms of private client advisers, specialising in providing advice to a broad range of individuals, their families, businesses and wider interests. The sectors in which we operate include: private wealth; owner-managed businesses; landed estates and rural businesses; sports and entertainment; not-for-profit organisations; corporate finance and professional firms and consulting businesses.

Our style is personal and we value our strong client relationships and genuinely partner-led service. Providing excellent training and development opportunities for staff is an important part of what we do, as our long-standing Investors in People accreditation demonstrates. We are also very proud to have been named as one of 'Britain's Top Employers' for every consecutive year since 2004.